**DRONE/UAV/RPA OPERATIONS APPLICATION FORM**

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| **What type of permit do you want?** | | **Insert “Yes” for the Permit you want** |
| **Annual Permit? (NB: Only ReOC holders are eligible, Mt Buller flights only)**  If yes, please complete Parts A, B and C only. | |  |
| **Single flight permit? (NB: ReOC and RePL holders are eligible)**  If yes, please complete all parts of the form (A, B, C and D). | |  |
| **Second Single Flight Permit this calendar year?**  If yes, please only complete Part A and D. If any details in Parts B and C have changed you must also complete these sections. | |  |
| **Note:** The Application Form must be submitted to [property@mtbuller.com.au](mailto:property@mtbuller.com.au). Our service standard for processing the first application form each year is 14 days. Our service standard for subsequent Single Flight Permit applications is 3- days. | | |
| **Part A - Applicant Details** | | |
| Business Name: |  | |
| Operator Name: |  | |
| Address: |  | |
| Phone: |  | |
| Email: |  | |
| Public and Products Liability Insurance ($20m) | Your Public and Products Liability Certificate of Currency must be submitted with your application. Cover of $20 m is required. | |
| **Part B - DRONE/UAV/RPA Details** | | |
| Make and model: |  | |
| Weight: |  | |
| Serial number: |  | |
| CASA Registration No. (if available) |  | |
| **Part C – Licence Certification Details** | | |
| **Required Documentation** | **Details** | ***Office Use Only: Accepted/Not Accepted*** |
| Aviation Reference No. (ARN) |  |  |
| CASA RePL Licence No. |  |  |
| CASA ReOC Certification No. |  |  |

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| **Part D - Flight Plan** | | |
| Flight Plan must adhere to CASA Standard Operating Conditions ([https://www.casa.gov.au](https://www.casa.gov.au/standard-page/commercial-unmanned-flight-remotely-piloted-aircraft-under-2kg#soc)) | | |
| Date: |  | |
| Start Time: |  | |
| Finish Time: |  | |
| Flight Location:  Describe in words or mark-up a Google Map. |  | |
| Height Above Ground: |  | |
| Location of Ground Crew: |  | |
| Ground Crew Communication System: |  | |
| Area Frequencies: |  | |
| Risk Assessment | Please attach completed Risk Assessment in accordance with CASA Standards | |
| **Declaration** | | |
| In emailing this completed form in electronic format to [property@mtbuller.com.au](mailto:property@mtbuller.com.au) I declare that:   * the information provided is to the best of my knowledge true and accurate * I have read and agree to comply with the Mt Buller Mt Stirling RMB Drone/UAV/RPA Policy * I will comply with all relevant to CASA regulations * I will comply with any permit conditions set by the RMB as part of this application process. | | |
| **Applicant name or e-signature:** | | **Date:** |
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***Resort Management Board use only***

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| **Authorisation** | | |
| The Mt Buller and Mt Stirling Alpine Resort Management Board hereby issues a drone permit subject to compliance with the Mt Buller and Mt Stirling RMB Drone Policy, relevant CASA regulations and any permit conditions listed below: | | |
| **Permit conditions – Single Flight [amend/delete Permit Conditions as needed]** | | |
| * 24 hrs before the flight you must confirm the flight plan, date and time by email to [reception@mtbuller.com](mailto:reception@mtbuller.com). * On the day of the flight, if there are any changes to the location of the flight, you must seek prior approval by phone on 5777 5527. * On the day of the flight the Permit Holder must call 5777 5527 prior to take off and upon landing so the RMB can radio operations teams and the Fire Tower. * On the day of the flight, if the flight path crosses into or is near the Ski Field Area the Permit Holder must call BSL Control Centre on 5777 7888 prior to take off and upon landing. * You must produce this permit upon request from any RMB or BSL officer. * Flights are banned on any Total Fire Ban day. | | |
| **Annual Permit conditions [amend/delete Permit Conditions as needed]** | | |
| * At least 24 hours before each flight you must confirm the flight plan, date and time by email to [reception@mtbuller.com](mailto:reception@mtbuller.com) and by calling BSL Control Centre on 5777 7888. * On the day of the flight the Permit Holder must call 5777 5527 prior to take off and upon landing so the RMB can radio operations teams and the Fire Tower. * If the flight path crosses into or is near the Ski Field Area the Permit Holder must call BSL Control Centre on 5777 7888 prior to take off and upon landing so BSL can radio operations teams and Ski Patrol. * You must produce this permit upon request from any RMB or BSL officer. * Flights are banned on any Total Fire Ban day. | | |
| **Authorised RMB Representative Name:** | **Electronic signature:** | **Date:** |
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| ***BSL Authorisation (if flight plan within Ski Field Lease Boundary)*** | | |
| **Authorised BSL Representative Name:** | **Electronic signature:** | **Date:** |
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