

RPA/Drone Approval Request Form

Operator Information

BUSINESS:

Business Name: _____

Business Address: _____

Street Address

Apartment/Unit #

City

State

Post Code

OPERATOR:

Operator Name: _____

Last

First

M.I.

Operator Address: _____

Street Address

Apartment/Unit #

City

State

Post Code

Phone: _____ Alternate Phone: _____

Email _____

RPA/Drone Details

Make: _____ Model: _____

ID: _____

Endorsement Documentation

Applicant to Complete			Office Use	
CASA RePL	<input type="radio"/> Yes <input type="radio"/> No	Certification Details:	Sighted & Copied	<input type="radio"/> Yes <input type="radio"/> No
CASA ReOC	<input type="radio"/> Yes <input type="radio"/> No	Certification Details	Sighted & Copied	<input type="radio"/> Yes <input type="radio"/> No
Public Liability Insurance	<input type="radio"/> Yes <input type="radio"/> No	Insurance Details	Sighted & Copied	<input type="radio"/> Yes <input type="radio"/> No

Description of Proposed RPA/Drone Use

Date:	
Start Time	
Finish Time:	
Flight Location	
Height Above Ground	
Location of Ground Crew	
Method of Communication with Ground Crew	
Method of Communication with Area Frequencies	
Miscellaneous	

Terms and Conditions	
Policy background	<p>Out of safety concerns for guests, employees and resort property, as well as concerns for individual privacy, Mt Buller & Mt Stirling Resort Management Board (RMB) as supported under its authority through the Alpine Resorts (Management) Act and Regulations, prohibits the operation or use of Unmanned Aerial Vehicles (UAV) and Remotely Piloted Aircraft (RPA), or drones, by the general public - including recreational users and hobbyists - without prior written authorization from the RMB. This prohibition includes drones used for filming or videotaping, as well as any drone use by media or journalists operating above or within the Mt Buller and Mt Stirling Resorts boundaries.</p> <p>The Operation of Drones is governed by the Civil Aviation Safety Authority (CASA), via Civil Aviation Safety Regulations part 101 (CASR101).</p> <p>The RMB will issue permits for drone use by suitably qualified and experienced operators based on proof of relevant remotely piloted aircraft (RPA) operator's certificate (ReOC), Unmanned Operators Certificate (UAC) and appropriate insurance coverage, indemnification requirements – with particular use for approved commercial or promotional opportunities.</p> <p>All users of UAV/RPA/DRONES are responsible for acting within the parameters of the governing legislation.</p>
Compliance	<p>Compliance with the Civil Aviation Safety Authority (CASA), via Civil Aviation Safety Regulations part 101 (CASR101) for both commercial and Civil/Hobby use of Drones. CASR Division 101.F and associated clauses defines the particular reference in relation to Unmanned Aerial Vehicles (UAV).</p>
Definition	<p>Commercial Use of Drones</p> <p>CASA defines the commercial use of a drone as any activity undertaken that is deemed a business or income generating operation. For example, a production company using a drone for the purposes of recording and gathering footage, or use of drone to propel any object into the air for research or the like, that will be defined as commercial use.</p> <p>Effective 29 September 2016, the new category of excluded RPA came into effect, with reduced regulatory requirements to fly very small RPAs commercially. Operations under 2kg (excluded) will not need an RPA operator's certificate (ReOC), or a remote pilot licence (RePL). Those operating an RPA commercially must advise CASA 5 days before flying.</p> <p>CASA requires that pilots of UAVs over 2kgs, undergo a certification process and obtain a Remote Operators Certificate (ReOC). Obtaining such a certification recognizes the operator as being able to maneuver the drone safely, and that the operator understands and abides by the rules and regulations relating to drone flights in Australia. In addition, any company wishing to use Drones must complete Operator Certification.</p> <p>Before undertaking any drone flights, commercial operators need explicit approval from CASA in relation to launch, location and use prior to the drones operation.</p> <p>Furthermore, CASA requires that any commercial use is supported by approved flight plans and copies of the user's certifications.</p> <p>If a commercial entity is caught operating a drone without the appropriate approval from CASA they may serve the operator with an infringement notice or criminal charges for commercial operators if offences are serious enough.</p> <p>Civil/Hobby Use of Drones</p> <p>Civil/Hobby users of drones do not need prior approval from CASA before taking flight with their craft. An RPA must not fly in or over prohibited / restricted area, without the express permission of the authority controlling the area, in this instance Buller Ski Lifts and Mt Buller Mt Stirling Resort Management.</p>
Liability	<p>Failure to comply with the following rules – will result in penalties and infringement notification being issued:</p> <ul style="list-style-type: none"> • An operator may NOT fly closer than 30m to vehicles, boats, buildings that are not on the operator's private property or the operator must have explicit permission from the private property owner.

	<ul style="list-style-type: none"> • The operator is NOT allowed to fly over any populated areas such as beaches, other people's backyards, heavily populated parks or sports ovals where there is a game on. • The operator may NOT operate within a RADIUS of 5.5km of any aerodrome, airfield, airport, seaplanes taking off or landing, helicopter landing sites which may be located at hospitals, police stations or other locations that you may not be aware of. • Operators may ONLY operate during DAYLIGHT – NO night flying! Only in good weather and you MUST be in visual-line-of-site of the RPA. • Operators may NOT fly above 400ft (123m). <p>In addition – further restriction can be applied to:</p> <ul style="list-style-type: none"> • A Populous Area - defined as an area with sufficient density that an unreasonable risk of death, injury or property damage would be presented by any aspect of RPAS operations; • A UAV must not be flown over a Restricted or Prohibited area without written approval from the relevant authority. <p>In the event that these rules are violated, CASA can take action in the form of infringement notices of up to \$8500 per offence.</p> <p>In the event that these rules are seriously breached and injury/harm has been caused to person(s), CASA will apply to the Commonwealth Director of Public Prosecutions for criminal charges to be laid in accordance with Commonwealth and State Legislation. Depending on the circumstances, non-compliance with this policy may constitute a request to cease using the drone.</p>
Approval to use a drone for commercial purposes	<p>In the event of a commercial operator wanting to use a drone within the area governed by Mt Buller Mt Stirling Alpine Resort Management, completion of the application form including a detailed flight plan, must be included. Appropriate and current certification has to be provided and recorded by RMB. To ensure the material provided is correct, RMB can perform a check on the authorised website of Australian Certified UAV Operators Inc.</p> <p>Copies of all such paperwork are to be scanned and saved for perpetuity.</p>
Approval to use a drone for hobby purposes	<p>In the event of a hobby operator wanting to use a drone within the area governed by Mt Buller Mt Stirling Alpine Resort Management, completion of the application form including a detailed flight plan, must be included.</p> <p>PLEASE NOTE: Many hobbyists do not carry Public Liability Insurance, and this may prevent the application being approved.</p>
Operational Arrangements	<p>Contact Prior to Commencing Flight: Any APPROVED operator of a UAV/RPA/Drone within the boundaries of Mt Buller and Mt Stirling Resorts must, before commencing a flight, make contact with and notify of the proposed flight:</p> <ul style="list-style-type: none"> • During the declared snow season: The relevant Ski Patrol control center and advise them of the intended flight • During all other times: The Mt Buller Mt Stirling Resort Management Offices. <p>Radio Contact and Monitoring: Any operator operating a UAV/RPA/Drone within the boundaries of Mt Buller and Mt Stirling Resorts must monitor local "Area Frequencies" as per CASA regulations.</p> <p>Ceasing Operations and grounding to give way to Commercial and Emergency Aircraft: Mt Buller and Mt Stirling Resorts both have frequent commercial and Emergency aircraft operating within the resorts. Any operator operating a UAV/RPA/Drone within the boundaries of Mt Buller and Mt Stirling Resorts must immediately cease operating and safely ground their UAV/RPA/Drone upon hearing or becoming aware of inbound or outbound aircraft. Upon grounding the UAV/RPA/Drone, the operator is to notify the relevant parties that they are grounded and clear of the airspace.</p>
Administration Arrangements	<p>1) Enquiries All enquiries to be sent to info@mtbuller.com.au and forwarded on to marketing (Marketing & Communications Manager).</p> <p>2) Informational and Authorization Form Issuing Application form is available at http://www.mtbuller.com.au/Winter/resort-info/media or via email.</p>

	<p>3) Assessment and Authorizing Marketing team to receive authorization form and liaise with Buller Ski Lifts to seek approval.</p> <p>4) Notification and Communication Marketing team to notify applicant of approval/non approval.</p> <p>5) Violations and Breach of Conditions Marketing team to liaise with CEO and Buller Ski Lifts to determine appropriate course of action.</p>
--	---

Applicant Signature:

In signing I hereby declare that the information provided is to the best of my knowledge true and accurate. I further acknowledge that I have read, understand and agree to comply with the terms and conditions listed as part of approvals granted as part of this application.

Signature:	
Date:	
Name (Please Print)	

Authorization – Buller Ski Lifts (if drone usage is within the defined ski area)

Buller Ski Lifts, Herby Authorize the Applicant detailed within this application to Operate a RPA/Drone under the terms and conditions stipulated as well as those relevant to CASA regulations.

Signature:	
Title	
Date:	

Authorization – Mt Buller Mt Stirling Resort Management

Mt Buller Mt Stirling Resort Management , Herby Authorize the Applicant detailed within this application to Operate a RPA/Drone under the terms and conditions stipulated as well as those relevant to CASA regulations.

Signature:	
Title	
Date:	